

## **Author guideline**

All manuscript submission and communication should be directed to Editor-in-chief of JACEDB through following email: [journal.acedb@gmail.com](mailto:journal.acedb@gmail.com)

### **Preparing a Manuscript:**

- Authors should keep their manuscripts as short as they reasonably can
- Page number should appear in the upper right hand corner of each page, beginning with the title page.
- The language of manuscript must be simple, explicit and American style
- Author's/Co-author's name or any other identification should not appear anywhere in the body of the manuscript to facilitate blind review.

### **Component of manuscript**

1. Covering letter
2. Title page
3. Main text

### **Covering letter**

It should contain (follow the template):

- Explain to Chief Editor why your paper should be published in The JACEDB rather than elsewhere.
- Authorship form including orcid iD
- Acknowledgement
- Declarations: conflict of interest, funding statement (<https://www.icmje.org/disclosure-of-interest/>)
- Name of IRB, protocol number, registration number and registry name for clinical trial

## Title page

The title page **must** contain the following information:

1. Title of the article: Must be informative, specific and short and not exceed 100 words.
2. Running title: A short running title of not more than 40 characters should be given.
3. Authors' names with affiliations (during the conduction of research): Full names, departments, institutions, city and country of all co-authors.
4. Full name, current postal address, e-mail, cell number of the corresponding author.
5. Word count: Abstract and main text excluding references, figures and tables.
6. Number of tables and figures

## Main text

It should be written according to types of manuscript.

## Types of Manuscript

The following categories of manuscript are accepted for this Journal:

Sl.	Type of article	Max abstract word count	Max text word count	Max no. of tables or figures	Max no. of references
1.	Meta-analysis and systematic review	300	3000	6	40
2.	Original research		3000	5	30
3.	Short communication	200	2000	2	20
4.	Review article		5000	8	50
5.	Letter to the editor	No	1000	1	5
6.	Case report	150	1500	4	15

## Structure of manuscript

Sl	Type of article	Abstract page			Main text	References	Tables & figures	
		Title of the article	Abstract	Keywords				
1.	Meta-analysis	For all	Structured	Background, objective, methods, results, conclusions	3 – 6	According to U. S. National Library of Medicine in Index Medicus	At the end of references. One content per page	
2.	Systematic review							
3.	Original research							
4.	Short communication		Not structured	All keywords should be provided according to MeSH terms.	Introduction, materials and methods, results, discussion, conclusions			
5.	Review article							Introduction, subheadings, conclusions
6.	Case report							Introduction, case report, discussion, conclusion
7.	Letter to the editor				Not required			Not structured

## Reporting guideline

Articles should be reported according to checklist provided by [EQUATOR](https://www.equator-network.org/) (Enhancing the Quality and Transparency of Health Research). Some of the reporting guidelines for common study designs are (<https://www.equator-network.org/>):

Study design	Reporting guideline
Randomized controlled trial	<a href="#">CONSORT</a>
Systematic review	<a href="#">PRISMA</a>
Observational studies	<a href="#">STROBE</a>
Case reports	<a href="#">CARE</a>
Qualitative research	<a href="#">ARRIVE</a>

## **In text citation**

Number references consecutively in order of their appearance in the text. Identify references in text, tables and legends by Arabic numerals as superscripts after full stop.

e.g., We presented here the weighting process from a recently conducted NMHS 2019 and tested those for quality.<sup>9,11</sup>

Several studies found similar findings.<sup>3,7-11, 13</sup>

## **References**

References should follow the standards summarized in the [NLM's Sample References](https://www.nlm.nih.gov/bsd/uniform_requirements.html) webpage ([https://www.nlm.nih.gov/bsd/uniform\\_requirements.html](https://www.nlm.nih.gov/bsd/uniform_requirements.html)) and detailed in the [NLM's Citing Medicine, 2nd edition](#). Where available, URLs or doi for the references should be provided at last.

**1. Standard journal article:** List the first six authors followed by et al.

Vega KJ, Pina I, Krevsky B. Heart transplantation is associated with an increased risk for pancreatobiliary disease. *Ann Intern Med* 1996 Jun 1;124(11):980-3

**More than six authors:** Parkin DM, Clayton D, Black RJ, Masuyer E, Friedl HP, Ivanov E, et al. Childhood leukaemia in Europe after Chernobyl: 5 year follow-up. *Br J Cancer* 1996;73:1006-12

**2. Organization as author**

The Cardiac Society of Australia and New Zealand. Clinical exercise stress testing. Safety and performance guidelines. *Med J Aust* 1996; 164: 282-4

**3. No author given**

Anonymous. Cancer in South Africa [editorial]. *S Afr Med J* 1994;84:15

**4. Article not in English** (Note: NLM translates the title to English, encloses the translation in square brackets, and adds an abbreviated language designator.)

Ryder TE, Haukeland EA, Solhaug JH. Bilateral infrapatellar seneruptur hostidligere frisk kvinne. Tidsskr Nor Laegeforen 1996;116:41-2.

**5. Volume with supplement**

Shen HM, Zhang QF. Risk assessment of nickel carcinogenicity and occupational lung cancer. Environ Health Perspect 1994;102 Suppl 1:275-82.

**6. Issue with supplement**

Payne DK, Sullivan MD, Massie MJ. Women's psychological reactions to breast cancer. Semin Oncol 1996; 23(1 Suppl 2):89-97.

**7. Volume with part**

Ozben T, Nacitarhan S, Tuncer N. Plasma and urine sialic acid in non-insulin dependent diabetes mellitus. Ann Clin Biochem 1995;32(Pt 3):303-6.

**8. Issue with part**

Poole GH, Mills SM. One hundred consecutive cases of flap lacerations of the leg in ageing patients. N Z Med J 1994;107(986 Pt 1):377-8.

**9. Issue with no volume**

Turan I, Wredmark T, Fellander-Tsai L. Arthroscopic ankle arthrodesis in rheumatoid arthritis. Clin Orthop 1995;(320):110-4.

**10. No issue or volume**

Browell DA, Lennard TW. Immuno-logic status of the cancer patient and the effects of blood transfusion on antitumor responses. Curr Opin Gen Surg 1993:325-33.

### **11. Pagination in Roman numerals**

Fisher GA, Sikic BI. Drug resistance in clinical oncology and hematology. Introduction. *Hematol Oncol Clin North Am* 1995 Apr;9(2):xi-xii.

### **12. Type of article indicated as needed**

Enzensberger W, Fischer PA. Metronome in Parkinson's disease [letter]. *Lancet* 1996;347:1337.

Clement J, De Bock R. Hematological complications of hantavirus nephro-pathy (HVN) [abstract]. *Kidney Int* 1992;42:1285.

### **13. Article containing retraction**

Garey CE, Schwarzman AL, Rise ML, Seyfried TN. Ceruloplasmin gene defect associated with epilepsy in EL mice [retraction of Garey CE, Schwarzman AL, Rise ML, Seyfried TN. In: *Nat Genet* 1994;6:426-31]. *Nat Genet* 1995;11:104.

### **14. Article retracted**

Liou GI, Wang M, Matragoon S. Precocious IRBP gene expression during mouse development [retracted in *Invest Ophthalmol Vis Sci* 1994; 35:3127]. *Invest Ophthalmol Vis Sci* 1994;35:1083-8.

### **15. Article with published erratum**

Hamlin JA, Kahn AM. Herniography in symptomatic patients following inguinal hernia repair [published erratum appears in *West J Med* 1995;162:278]. *West J Med* 1995;162: 28-31. Books and Other Monographs

(Note: Previous Vancouver style incorrectly had a comma rather than a semicolon between the publisher and the date.)

## **16. Personal author(s)**

Ringsven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

## **17. Editor(s), compiler(s) as author**

Norman IJ, Redfern SJ, editors. Mental health care for elderly people. New York: Churchill Livingstone; 1996.

## **18. Organization as author and publisher**

Institute of Medicine (US). Looking at the future of the Medicaid program. Washington: The Institute; 1992.

## **19. Chapter in a book**

Phillips SJ, Whisnant JP. Hypertension and stroke. In: Laragh JH, Brenner BM, editors. Hypertension: Pathophysiology, diagnosis, and management. 2nd ed. New York: Raven Press; 1995. p. 465-78.

## **20. Conference proceedings**

Kimura J, Shibasaki H, editors. Recent advances in clinical neuro-physiology. Proceedings of the 10th International Congress of EMG and Clinical Neurophysiology; 1995 Oct 15-19; Kyoto, Japan. Amsterdam: Elsevier; 1996.

## **21. Conference paper**

Bengtsson S, Solheim BG. Enforce-ment of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. MEDINFO 92. Proceedings of the 7th World Congress on Medical Infor-matics; 1992 Sep 6-10; Geneva, Switzerland. Amsterdam: North-Holland; 1992. p. 1561-5

## **22. Scientific or technical report**

**Issued by funding/sponsoring agency:** Smith P, Golladay K. Payment for durable medical equipment billed during skilled nursing facility stays. Final report. Dallas (TX): Dept. of Health and Human Services (US), Office of Evaluation and Inspections; 1994 Oct. Report No.: HHSIGOEI69200860.

**Issued by performing agency:** Field MJ, Tranquada RE, Feasley JC, editors. Health services research: work force and educational issues. Washington: National Academy Press; 1995. Contract No.: AHCPR282942008. Sponsored by the Agency for Health Care Policy and Research.

## **23. Dissertation/Thesis**

Kaplan SJ. Post-hospital home health care: the elderly's access and utilization [Dissertation/Thesis]. St. Louis (MO): Washington Univ.; 1995.

**24. Patent :** Larsen CE, Trip R, Johnson CR, in-ventors; Novoste Corporation, assignee. Methods for procedures re-lated to the electrophysiology of the heart. US patent 5,529,067. 1995 Jun 25.

## **Other Published Material**

### **25. Newspaper article**

Lee G. Hospitalizations tied to ozone pollution: study estimates 50,000 admissions annually. The Washington Post 1996 Jun 21;Sect. A:3 (col. 5).

### **26. Audiovisual material**

HIV+/AIDS: the facts and the future [videocassette]. St. Louis (MO): Mosby-Year Book; 1995.



## **27. Legal material**

**Public law:** Preventive Health Amendments of 1993, Pub. L. No. 103-183, 107 Stat. 2226 (Dec. 14, 1993). Unenacted bill: Medical Records Confidentiality Act of 1995, S. 1360, 104th Cong., 1st Sess. (1995)

**Code of Federal Regulations:** Informed Consent, 42 C.F.R. Sect. 441.257 (1995).

**Hearing:** Increased Drug Abuse: the Impact on the Nation's Emergency, Rooms: Hearings Before the Subcomm. On Human Resources and Intergovernmental Relations of the House Comm. On Government Operations, 103rd Cong., 1st Sess. (May 26, 1993).

## **28. Map**

North Carolina. Tuberculosis rates per 100,000 population, 1990 [demo-graphic map]. Raleigh: North Carolina Dept. of Environment, Health, and Natural Resources, Div. of Epidemiology; 1991.

## **29. Dictionary and similar references**

Stedman's medical dictionary. 26th ed. Baltimore: Williams & Wilkins; 1995. Apraxia; p. 119-20.

## **30. Classical material**

The Winter's Tale: act 5, scene 1, lines 13-16. The complete works of William Shakespeare. London: Rex; 1973.

## **31. In press**

(Note: NLM prefers "forthcoming" because not all items will be printed.)

Leshner AI. Molecular mechanisms of cocaine addiction. N Engl J Med. In press 1996

## **Electronic Material**

**32. Journal article in electronic format:** Morse SS. Factors in the emergence of infectious diseases. Emerg Infect Dis [serial online] 1995 Jan-Mar [cited 1996 Jun 5];1(1):[24 screens].

## **Tables**

Each table must be self-explanatory and presented in such a way that they are easily understandable without referring to the text. It should be typed with double spacing and numbered consecutively with Roman numerals (Table-I). Provide a short descriptive caption above each table with foot notes and/or explanations underneath. The number of observations, subjects and the units of numerical figures must be given. It is also important to mention whether the given values are mean, median, mean $\pm$ SD or mean $\pm$ SEM. All significant results must be indicated using asterisks. Appropriate positions for the tables within the text may be indicated.

## **Check list for Table**

- Units of data given?
- 'n' mentioned?
- Mean  $\pm$  SD or Mean  $\pm$  SEM given?
- Statistical significance of groups indicated by asterisks or other markers?
- P values given?
- Rows and columns properly aligned?

## **Figures**

Each figure must be numbered with Arabic numerical (Figure-1) and a short descriptive caption must be provided. All significant results should be indicated using asterisks. Legends for figures should be typed under the figure if possible or on a separate sheet.

## **Check list for Figure**

- Serially numbered?
- Self-explanatory caption given?
- X and Y axes graduated?
- X and Y axes titled (legend)?
- Units mentioned (if necessary)?
- Different symbols/markers for different groups given?
- SD or SEM represented (graphically)?
- Statistical significance indicated?

## **Images in patients**

Our policy on obtaining consent for publication of pictures of patients is a subset of our general policy on patient confidentiality. If there is any chance that a patient may be identified from a photograph or other image or from its legend or accompanying text we need the patient's written consent to publication in the journal.

Images such as x rays, laparoscopic images, ultrasound images, pathology slides or images of indistinctive parts of the body may be used without consent so long as they are anonymised by the removal of any identifying marks and are not accompanied by text that could reveal the patient's identity through clinical or personal detail.

## **Style**

- Abbreviations and symbols must be standard and SI units used throughout except for blood pressure values which are reported in mm Hg.
- Drugs should be given their approved generic name.
- Acronyms should be used sparingly and fully explained when first used.
- All abbreviation should be fully stated in the text where it first appears and abbreviation in parenthesis. Subsequently the abbreviation only may be used.
- Symbol such as '&' should not be used.

## **Formatting of text**

- Type a single space at the end of each sentence
- Do not use bold face for emphasis within text
- Use a comma before the final "and" or "or" in a list of items
- Numbers one to ten are written out in words unless they are used as a unit of measurement, except in figures and tables
- Number should be stated in words when it is the beginning of a sentence.
- Use single hard-returns to separate paragraphs. Do not use tabs or indents to start a paragraph
- Do not use the automated features of your software, such as hyphenation, endnotes, headers, or footers (especially for references).